

CHECK LIST
FOR CONSTRUCTION LICENCE

Sr. No.	Requirements	Cheek Box
1	Application in a prescribed format.	
2	QUESTIONNAIRE Duly Authenticated by PDA/TCPD	
3	TECHNICAL CLEARANCE ORDER from town planner, Town and Country Planning Department Along with approved plan (Site Plan, Structural Design)	
4	VALUATION CERTIFICATE From concern Architect/Engineer (Govt. Approved).	
5	STRUCTURAL LIABILITY CERTIFICATE from Concerned Engineer.	
6	CERTIFICATE OF CONFORMITY OF REGULATION From concerned Architect.	
7	STRUCTURAL LIABILITY CERTIFICATE from Concerned Engineer.	
8	CONVERSION SANAD from competent authority.	
9	APPROVAL/NOC from Concerned Health officer from Sanitation point of View along with Approval of Septic tank drawing.	
10	TITLE DOCUMENTS/SALE DEED. 1. Survey Plan 2. Copy of index of land (Form I & XIV) 3. Documents of ownership of land	
11	Approval From CRZ if Required	
12	NOC from other agencies if applicable I. Chief Inspectors of factories and Goa State Pollution Control Board: in case of industrial building 2. Chief Fire Officer: In case of high — rise buildings; 3. Electricity Department : in case the electric line is passing through the property; 4. Health Officer: from sanction point of view 5. Chief controller of explosives and chief fire officer: in case of hazardous building 6. Goa Coastal Zone Management Authority: in case the construction /development falls within 500 mtrs. of high tide line of Sea and 100 mtrs. of river Edge.	
13	AFFIDAVIT in a prescribed format	