

		assessment and report	Geologist		
		Decision	Director	Five days	Secretary (Mines)
186	Transit Pass Rule 38-39		Assistant Geologist	Ten days	Director (Mines)
187	Change of name and address		Director	Seven days	Director (Mines)
188	quarrying permit Rule 68	Forwarding the application after scrutiny to Surveying Officer	Director	Five days	Secretary (Mines)
		Verification of plan	Surveying Officer	Five days	Director (Mines)
		Inspection and report	Assistant Geologist	Fifteen days	Director (Mines)
		Decision	Director	Five days	Secretary (Mines)
Q. Department of Non-Conventional Sources of Energy					
Goa Energy Development Agency (GEDA)					
189	Releasing of Subsidy under <i>Fuel Efficient Pressure Cooker</i> under <i>IREP</i>		Member Secretary	Thirty days	Director of Science and Technology
190	Release of subsidy under various other schemes.		Member Secretary	Thirty days	Director of Science and Technology
R. Department of Panchayat Raj and Community Development					
Directorate of Panchayat					
191	Issue of construction Licence, Permission for repair, Licence for Hotel/shop/eating House/Factory/Trade, Occupancy Certificate, N.O.C. for Bar/Liquor Shop	Submission of application/file before the Panchayat Meeting	V.P. Secretary	Fifteen days	B.D.O.
		Decision on the application	Sarpanch	Fifteen days	B.D.O.
192	Decision on the application of Issue of construction Licence, Permission for repair, Licence under Section 66(2)		Dy. Director of Panchayat	Thirty days	Director of Panchayat
193	Decision on the application of Issue of Licence for Hotel/shop/eating House/Factory/Trade, Occupancy Certificate, N.O.C. for Bar/Liquor Shop		Block Development Officer	Thirty days	Director of Panchayat
194	Issue of Income Certificate		V.P. Secretary	Three days	B.D.O.
195	Residence Certificate		V.P. Secretary	Three days	B.D.O.
S. Department of Planning					
Directorate of Planning and Statistics/Office of Chief Registrar of Births and Deaths					
196	Registration of Birth / Death		Registrar / Sub-Registrar	On the day intimation received	Collector and District Registrar

			under section 8 or 9 of the Registration of Birth and Death Act 1969	
197	Issue of Birth/ Death Certificate under section 12 (Free of Cost)	Registrar / Sub-Registrar	Soon after the Registration	Collector and District Registrar
198	Issue of Birth/ Death Certificate under section 17 (On payment of fees) if Birth Registered 1971 onwards	Registrar / Sub-Registrar	Same day (if Computerized) in case not computerized two days	Collector and District Registrar
199	Issue of Birth/ Death Certificate under section 17 (On payment of fees) if Birth Registered prior to 1971	Registrar / Sub-Registrar	Seven days	Collector and District Registrar
200	Non availability certificate (up to 7 years)	Registrar / Sub-Registrar	Three days	Collector and District Registrar
201	Non availability certificate (more than 7 years)	Registrar / Sub-Registrar	Seven days	Collector and District Registrar
202	Permission for Late Birth Registration within a year	Additional District Registrar	Five days	Collector and District Registrar
203	Correction of Birth/ Death Record Where counter signature required	Registrar/ Sub Registrar	Ten days	Chief Registrar of Birth & Deaths

T. Department of Power

Chief Electrical Engineer

204	Rectification of fuse blown out or MCB tripped	Junior Engineer of Concerned Section	Within Four working hours for Urban areas from receipt of complain.	Executive Engineer
		Junior Engineer of Concerned Section	Within Eight working hours for Rural areas from receipt of complain.	
205	Rectification of broken service line / Service line snapped from the pole.	Junior Engineer of Concerned Section	Within Six working hours for Urban areas from receipt of complain.	Executive Engineer
		Junior Engineer of Concerned Section	Within twelve working hours for Rural areas from receipt	