

No. DP/PP/PA/2005/450  
Government of Goa,  
Directorate of Panchayats,  
Junta House, 3<sup>rd</sup> Floor, 3<sup>rd</sup> Lift,  
Panaji - Goa.

Dated: 02.02.2005.

## C I R C U L A R

It has come to my notice that the Block Development Officers and the Village Panchayat Secretaries are not returning the notices duly served on the parties in time. This has resulted in great inconvenience to the Advocates as well as to the parties and the hearings are unnecessarily required to be postponed for want of report from the concerned Block Development Officers.

It has also been noticed that sometimes just initials are obtained on the copies of the notices without recording the names of the persons on whom the Notice is delivered and therefore it is difficult to find out as to whether the notice has been properly served on the addressee or not.

The Block Development Officers and the Village Panchayat Secretaries are therefore hereby directed to write the name of the person receiving the notice below the signature or initial in bracket. They are also directed to ensure that the notices are returned back duly served to this Directorate at least 4 days before the date of the hearing. In case it is observed that the notices are not returned in time, stern action will be taken against the erring Officers/Officials.

(G. G. KAMBLI)  
Director of Panchayats,  
Panaji - Goa.

To

- (1) All the Block Development Officers North/South Goa District.
- (2) All the Village Panchayat Secretaries in the State of Goa.

c.c. to: (1) The Dy. Director of Panchayats, North Goa, Panaji.  
(2) The Dy. Director of Panchayats, South Goa, Margao.