

*Standing or Ben*

*File*

No. 19/33/DP/PAN/MISC/04/3600  
Government of Goa,  
Directorate of Panchayats,  
Junta House, 3rd Floor, 3rd Lift  
Panaji - Goa.

Dated: 14.09.2004.

C I R C U L A R

Sub: Transfer of House Tax.

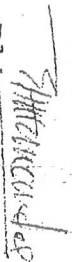
Houses/buildings existing in different wards of Village Panchayats bears a house registration number and all such houses/buildings are assessed for payment of House Tax and are registered in Form No. 7 - Assessment Register and all details pertaining to these houses/buildings are recorded in Form No. 7.

Sometimes, the original owners sell their houses to third party or any heir of the original owner after his death or by succession deed, applies to the Village Panchayat for transfer of such houses/buildings in their name as also to transfer the house tax in their name.

During such requests made, the Village Panchayats should insist for documents about registration of such houses/buildings in their name and/or N.O.C's from other co-owners etc. For confirmation of the request made. Once the Village Panchayat is satisfied about the documents produced, Panchayat should place all these papers in the regular meeting of the Panchayat and decide the same.

However, it is observed that no Village Panchayats follows the procedure and transfers the houses thereby depriving the right of legal heir or otherwise.

In future, all the Village Panchayats should strictly adhere to the above instructions while dealing with the subject matters of transfer of House Tax and failure to do so will be viewed seriously and appropriate action will be taken.

  
( Eltas Fernandes )  
Dy. Director of Panchayats,  
North-Panaji.

To,

The Village Panchayat

Copy to:

All the Block Development Officers in North and South Goa District.